

**ACA All Member Business Meeting
May 31st 2011**

Approval of Minutes from ACA 2010 All Member Business Meeting

There was one correction from Steve Ginnell.

MOTION: Accept amended minutes (Flippen-Anderson/Hackert; Unanimous)

President's Report (Koetzle)

1. ACA Council

Bernie Santarsiero has resigned as ACA Treasurer. The Council has appointed C.F.O. S. N. Rao to take over Bernie's duties for the balance of his term.

The chair of the YSSIG, Jamaine Davis, has joined the Council this year, *ex officio*. Jamaine is providing Council with valuable input, representing our younger members' perspectives.

2. ACA 2011

New Orleans is very successful with 640 attendees, which is typical for a spring meeting year. ***Note that next year in Boston we will be changing over to a new, four-day meeting format.*** Frances Bernstein asked for some additional details. Koetzle stated that the Boston meeting will start on Saturday evening as usual, but will finish on Wednesday rather than Thursday. Rather than 4 concurrent sessions, there would be 5.

3. IYCr 2013

The efforts by IUCr to mark the centennial of the birth of modern crystallography by designating 2013 as the International Year of Crystallography, or IYCr, are progressing. The International Council of Scientific Unions (ICSU) has expressed its support at its recent meeting in Cuba, and the UNESCO Scientific Board recently gave it its endorsement. People wishing to get involved in IYCr or with ideas should contact one of your ACA Council members.

4. Awards

- 2012 Buerger Award - John Spence (Arizona State University)
- 2012 Supper Award – Ron Hamlin (Area Detector Systems Corp.)
- 2012 Warren Award – Paul Fenter (Argonne National Laboratory)
- 2012 Etter Award – To be decided

In 2013 ACA will present the Bau, Etter, Fankuchen, and Trueblood Awards. Watch for the call for nominations in the fall issue of *Reflexions*. The due date for nominations is April 1, 2012.

5. ACA Elections

The nominating committee (Bob Von Dreele, Steve Ginnell, Gerald Stubbs) has submitted the following slate of candidates for the 2011 ACA elections:

Vice President: Edward Collins and Cheryl Klein Stevens

Secretary: Patrick Loll and John Tanner

Communications Committee: Ashfia Huq and Edward Snell

Continuing Education Committee: Angela Criswell and Amy Sarjeant

Data, Standards and Computing Committee: Howard Robinson and John Westbrook

6. ACA Summer Course

Starting in 2012 the ACA Summer Course in Small Molecule Crystallography will have a new home and will alternate year-by-year between sites at Notre Dame and Northwestern. Thus 2011 will be the final year for the Summer Course at Indiana University of Pennsylvania. Council owes a great debt of appreciation to Charles Lake and to his team, for their efforts with the Summer Course over

the past eight years, and is very pleased that Lake will be continuing his involvement as a member of the teaching faculty on the new ACA Summer Course in Small Molecule Crystallography.

7. ACA Fellows Program

Koetzle announced that the inaugural group of ACA Fellows had been selected by the ACA Council:

Helen Berman
Philip Coppens
Johann Deisenhofer
Bill Duax
Judy Flippen-Anderson
Jenny Glusker
Herbert Hauptman
Wayne Hendrickson
Carroll Johnson
Isabella Karle
Jerry Karle
Connie Rajnak
S. N. Rao
Michael Rossmann
George Sheldrick
B. C. Wang

Fellows will appoint their own committee to choose future Fellows from nominations.

MOTION: Accept report (Flippen-Anderson/Hackert; Unanimous)

Chief Financial Officer's Report (Rao)

1. ACA Financial Report as of April 30th, 2011

Award endowments \$429,000; reserve operating funds \$227,000; spendable invested funds \$117,000; operating and meeting expense accounts \$501,000; Total Fund balances \$1,275,000.

At the 2010 year end, when all revenue and expenditures were accounted for, the ACA had a surplus for the year of \$14,000. This was primarily due to the ACA Office being down a person for part of 2010.

Jim Kaduk asked if there was enough income from the award endowments to cover the awards, or if the ACA had to break into the endowments. Rao replied that there was enough income being generated by the endowments to cover the costs associated with these triennial awards.

2. Fraud

The ACA had been the victim of fraud. Rao assured the membership that no money had been lost due to the quick actions of Marcia Colquhoun and Crystal Towns. The members applauded Marcia and Crystal for their efforts on behalf of the ACA. The appropriate law enforcement had been notified.

MOTION: Accept report (Kelly/Rajnak; Unanimous)

Vice President's Report (Phillips)

1. 2013 Awards

For the inaugural Bau Award in Neutron Diffraction, Koetzle will appoint the Award Committee. For the Fankuchen Award, a former winner, Alex McPherson, will Chair the Award Committee. For the Trueblood Award, Phillips had identified a Chair candidate and was waiting for confirmation of acceptance. The Etter Early Career Award Committee is 2010 Etter winner (Chair), 2011 Etter winner, 2012 YSSIG Chair.

2, Future Meetings

2013 will be held in Hawaii. Allen Oliver and Jeanette Krause will be Program Chairs.

2014 may be in Orlando (spring meeting)

2015 may be in Denver.

Spring meetings are generally held over the Memorial Day weekend. Frances Bernstein stated that this is likely to be more expensive for a destination like Orlando. Koetzle replied that dates were currently not set beyond 2012, and so cost would be a key component of choosing suitable dates. Herbert Bernstein inquired whether students could be put up in dormitories to reduce costs. Rao stated that the ACA is neither very small nor very large, and so this makes things difficult. The space (30,000 sq ft) and presentation rooms required is too large for most university campuses (some on the floor disagreed). The ACA must fill 80% of their hotel room block or pay large penalties, and to achieve this they cannot also contract additional dorm rooms. Colquhoun stated that the ACA web-site had run a room-mate finding service for New Orleans, which had been very successful. The actual meeting registration cost is ~\$500 per person, and students only paid \$195 registration - the ACA covers the rest. At this year's meeting only ~200 people paid full registration. Colquhoun stated that \$20,250 had been awarded to 32 students to help with travel costs. Herbert Bernstein stated that the funding levels on grants are likely to be worse, so the ACA should make every effort to keep costs down. There was a question from the floor regarding when the multi-year Starwood Hotels contract was up. This finishes in 2012, and thus new options are being considered for 2013 onwards. The speaker from the floor asked that the ACA not discount university sites.

The floor asked about the decision to hold an ACA spring meeting in the same year as the 2014 IUCr Congress in Montreal, Canada. Rao stated that the ACA needs the income from the Annual Meeting to maintain the Buffalo office staff. Additionally not everyone can afford to go to such a long meeting as the IUCr Congress, so having an alternative makes attending a crystallography meeting viable for some attendees in that year. Duax stated that negotiations had been held with the IUCr Montreal organizers, but no satisfactory agreement could be put together. The floor felt that Americans were underrepresented at IUCr congresses, and so Montreal might increase these numbers if there was no ACA meeting. Duax stated that ACA members were the second largest group of attendees at IUCr congresses. The only year that the ACA did not hold a spring annual meeting was in 1996, the year of the Seattle IUCr Congress, but in this case the ACA ran the Congress. Frances Bernstein suggested the ACA should be run as a satellite meeting of the IUCr either just before or just after the Montreal Congress. It was felt this would be unfeasible in terms of attendance.

MOTION: Accept report (Sheriff/Howard; Unanimous)

Old Business

There was none.

New Business

1. Summer Courses Donation Fund

Allen Oliver reported that in the Small Molecule SIG meeting there was strong support for asking for donations towards supporting the Summer Courses (small or macro) on the membership dues

form. There was strong support for this. Koetzle mentioned that Council had approved the addition of donations for a History Fund to be added to the membership dues form. This would support archiving of historic materials at the American Institute of Physics (AIP) of which the ACA is a member society.

MOTION: For Council to vote to create a donation fund to support Summer Courses, and add this as a voluntary line item on the membership dues form (Mueller/H. Bernstein; Unanimous)

2. Annual Meeting posters

It was universally agreed that the poster space this year had not worked well. The use of partitioning from the exhibition hall, and the inadequate space, had given the impression that the posters were secondary (Steve Ginell and Andy Howard). In addition the posters were up for only one day, and so the poster area was very crowded. There was general consensus that all the posters needed to be up for the full 3 days. Peter Mueller pointed out that if this was the case, then with only a third of the presenters at their poster, this would also alleviate the crowding. It was pointed out to the members that to increase the poster space meant increasing the meeting registration. Steve Sheriff asked for the members to be balloted on whether they were happy to pay a higher registration to attend the meeting if all the posters were up for the 3 days. Duax stated that the vendors were unhappy about the use of a partition between the exhibit hall and the posters. Koetzle wondered if the vendors would donate additional funds, and Herbert Bernstein stated that these could be used to increase poster space. Bob Finnigan from AIP, who organizes the exhibit hall space, had been told that the space and partition issues this year were unacceptable.

Frances Bernstein stated that she wanted all poster presenters to add a picture of themselves to their poster, so that if they were not at their poster she could recognize them. There was a strong objection from the floor to the suggestion that this should be mandatory. Perhaps this could be a suggestion made in the poster guidelines?

Jenny Glusker wanted to state that having people's names on both sides of the name badges was fantastic.

The floor raised the question of a one-day registration. Colquhoun stated that they had tried this many times using different colored badges, but as the meeting was too small to hire security, there were people who just paid for one day but stayed on multiple days, and this was unfair to participants who had paid for the whole meeting.

There was a request from the floor to have YSSIG meetings separate from all other SIG meetings because there were YSSIG members in every other SIG. Colquhoun stated that the SIGs picked their own days and times. This will become even more of an issue for a 4 day meeting. Herbert Bernstein suggested breakfast meetings. Koetzle stated that Council would be doing this to fit all their meetings in, but overall the floor felt that this would lead to even lower attendance at SIG meetings.

Meeting adjourned at 6:02pm (Sheriff/H. Bernstein)